



Shaun Cunliffe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am always good at what I do due to me being a perfectionist, I take great pride and passion in everything I do and I always work at a professional level. I am always interested to learn new things. I would like to be in a company where I can grow. I might not fit all the professional requirement, I can always learn new skills, what a can offer is passion, pride and professionalism in everything I do.

I would ideally suit an administrative position.

Preferred occupation **Administrators**
Administrative jobs

Managers
Sales jobs

Preferred work location **South Coast (Ugu)**
KwaZulu-Natal

Contacts and general information about me

Day of birth 1980-06-22 (44 years old)

Gender Male

Residential location **South Coast (Ugu)**
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2015.03 iki 2016.11**

Company name Oscars Hillcrest

You were working at: Waiters, waitresses

Occupation Waitron

What you did at this job position? Sales, Customer liason

Working period **nuo 2014.06 iki 2014.10**
Company name The Fish Inn
You were working at: Restaurant managers
Occupation Manager
What you did at this job position? Sales, Customer liason, Hiring and Firing of staff, Banking, Opening and closing of store, Cashing up, Run restaurant, bar and kitchen

Working period **nuo 2014.02 iki 2014.06**
Company name Flavours Restaurant
You were working at: Waiters, waitresses
Occupation Waitron
What you did at this job position? Sales, Customer liason

Working period **nuo 2013.05 iki 2017**
Company name n8tive Marketing
You were working at: HR specialists
Occupation Personal Assistant
What you did at this job position? Administration, Filling, Managing Owners Diary

Working period **nuo 2012.02 iki 2013.04**
Company name Food Lovers Market
You were working at: Restaurant managers
Occupation Assistant Manager
What you did at this job position? Sales, Customer Liason, Cashing up, Merchandising, Staff Supervision, Marketing

Working period **nuo 2011.10 iki 2012.01**
Company name Chep SA Head Office (Westville)
You were working at: Part time jobs
Occupation HR Admin Assistant / Reception
What you did at this job position? Marketing co-ordination, Function co-ordination, Administration, Reception, Switchboard, Coordinating stock, Handling of Promotional and Training Materials, Binding and Laminating manuals / books, Filling, Archiving, Courieriering - sending and receiving of goods

Working period **nuo 2010.10 iki 2011.09**
Company name Oscars Hillcrest
You were working at: Waiters, waitresses
Occupation Waitron
What you did at this job position? Sales, Customer liason

Working period **nuo 2009.07 iki 2010.10**

Company name John Dory's Kloof

You were working at: Waiters, waitresses

Occupation Waitron

What you did at this job position? Sales, Customer liason

Working period **nuo 2008.11 iki 2009.06**

Company name John Dory's Kloof

You were working at: Restaurant managers

Occupation Manager

What you did at this job position? Sales, Customer liaison, Stock Control, Merchandising, Staff supervision, Cashing up

Working period **nuo 2008.04 iki 2008.11**

Company name John Dory's Kloof

You were working at: Waiters, waitresses

Occupation Waitron

What you did at this job position? Sales, Customer liason

Working period **nuo 2007.10 iki 2008.03**

Company name Blockbusters Kloof

You were working at: Managers

Occupation Manager

What you did at this job position? Sales, Customer liaison, Stock Control, Merchandising, Staff supervision, Cashing up

Working period **nuo 2007.03 iki 2007.09**

Company name House of Health

You were working at: Managers

Occupation Manager

What you did at this job position? Sales, Customer liaison, Stock Control, Merchandising, Bookkeeping, Data Capturing, Banking

Working period **nuo 2005.10 iki 2007.02**

Company name Granny Goose

You were working at: Managers

Occupation Manager

What you did at this job position? Sales, Customer liaison, Stock Control, Merchandising, Staff supervision, Cashing up

Working period **nuo 2005.02 iki 2005.09**
 Company name Smokey Joe's
 You were working at: Managers
 Occupation Manager
 What you did at this job position? Sales, Customer liaison, Stock Control, Merchandising, Staff supervision, Cashing up, Receiving of stock

Working period **nuo 2004.10 iki 2005.01**
 Company name T & A Solutions
 You were working at: Shop assistants
 Occupation Admin/Bookkeeping
 What you did at this job position? Internal Sales, Stock Control, Banking

Education

Educational period **nuo 1995.01 iki 2000.11**
 Degree Grade 12 / Matric
 Educational institution Intec
 Educational qualification Matric

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	do not know	basic	do not know

Additional information

Your hobbies Dancing (Teaching and Choreographing)
 Handmade Creations (own business)
 Driver licenses None
 Salary you wish 8000 R per month
 How much do you earn now 3500 R per month