



# Zanele Sarah Mdhlahla

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I hereby looking for any kind of job because I know that I am a hard worker, I value any kind of job offered to me, I go extra mille about my job, I have a positive attitude toward my job, in all I love my job and do whatever it takes to do my job better everyday.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Ermelo Mpumalanga

## Contacts and general information about me

Day of birth	1992-05-15 (32 years old)
Gender	Female
Residential location	Ermelo Mpumalanga
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2015.06 iki 2017.01</b>
Company name	Thaluma Glass & aluminium
You were working at:	Administrators
Occupation	Office administrator
What you did at this job position?	Data capturing

## Education

Educational period	<b>nuo 2014.01 iki 2014.06</b>
Degree	Certificate
Educational institution	Gert Sibande College
Educational qualification	N4
I could work	under pressure

## Languages

Language	Speaking level	Understanding level	Writing level
----------	----------------	---------------------	---------------

English

fluent

fluent

fluent

### Computer knowledge

Microsoft Office Word

Microsoft Office Power Point

Microsoft Office Excel

Microsoft Office Access

Microsoft Office Tool and publisher.

Adobe reader

### Recommendations

Contact person	Ms ML Nkambule
Occupation	Colteck Clerk
Company	Gert Sibande College
Telephone number	076 283 8067

### Additional information

Your hobbies	Net ball
Driver licenses	None
Salary you wish	R9000 R per month
How much do you earn now	R1300 R per month