



Bashi De Vega

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a career in the admin feild , I am willing to work long and flexible hours. I have previous experiance in admin and sales work, good with working with people and customer service. I am a very dedicated and punctual worker.

Preferred occupation Secretaries
 Administrative jobs

Contacts and general information about me

Day of birth 1994-10-18 (30 years old)
Gender Female
Residential location Port Elizabeth
 Eastern Cape
Telephone number *Information is available only for registered users.*
 [Sign in](#)
Email address *Information is available only for registered users.*
 [Sign in](#)

Work experience

Working period **nuo 2013.02 iki 2014.02**
Company name Life St Georges Hospital
You were working at: Administrators
Occupation Admin Clark
What you did at this job position? Admit patients to hospital, answer telephone calls, collect patient information and authsrization from various medical aids.

Education

Educational period **nuo 2008.01 iki 2012.12**
Degree Grade 12 / Matric
Educational institution Alexander Road High

Educational period	nuo 2014.02 iki 2015.06
Degree	Certificate
Educational institution	Unisa
Educational qualification	Higher Certificate Adult Basic Education and Training

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	very good
French	good	good	basic

Computer knowledge

Computer Application Technology form grade 10(2010)- grade12(12012)

Recommendations

Contact person	Charmaine Hiles
Occupation	Admin Clark
Company	Life St Georges Hosital
Telephone number	041 392 6111

Additional information

Driver licenses	None
Salary you wish	3000 R per month