



# Sthobile Mhlongo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a job where I can use my qualification in finance and administration. I would like to share my experience gain more.

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Banking</b> Finance jobs
Preferred work location	<b>Bethal</b> Mpumalanga

## Contacts and general information about me

Day of birth	1992-06-26 (32 years old)
Gender	Female
Residential location	<b>Durban City</b> KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.05 iki dabar</b>
Company name	ABC FINANCIAL SERVICE
You were working at:	Banking
Occupation	FINANCIAL ADVISOR
What you did at this job position?	I AM GIVING OUT LOANS TO CLAENTS
Working period	<b>nuo 2013.12 iki 2014.04</b>
Company name	JOZINI SAPS
You were working at:	Administrators
Occupation	OFFICE ADMINISTRATOR
What you did at this job position?	I WAS DOING DATA CAPTURE

## Education

Educational period **nuo 2007.01 iki 2011.12**  
 Degree Grade 12 / Matric  
 Educational institution MATHUNJWA HIGH SCHOOL  
 Educational qualification NATIONAL SENIOR CERTIFICATE  
 I could work IN FINANCE ORGANIZATION

Educational period **nuo 2012.02 iki 2015.06**  
 Degree Diploma  
 Educational institution PC TRAINING AND BUSINESS COLLEGE  
 Educational qualification DIPLOMA IN BUSINESS ADMINISTRATION SPECIALISING IN ACCOUNTING AND BUSINESS INFORMATION SYSTEM.  
 I could work IN FINANCE ORGANIZATION

**Languages**

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	fluent	fluent
isiXhosa	very good	good	basic

**Computer knowledge**

I HAVE DONE COMPUTER AT AVUXENI ACCADEMY MsOffice which is MsWord, MsExcel, MsPowerpoint and MsOotlook.

**Recommendations**

Contact person Miss K MQOME  
 Occupation MANEGAR  
 Company ABC FINANCIAL SERVICE  
 Telephone number 081 561 1871  
 Email address abcwest@telkomsa.net

Contact person Miss ZP NCUBE  
 Occupation OFFICE ADMINISTRATOR  
 Company JOZINI SAPS  
 Telephone number 035 572 3800

**Additional information**

Driver licenses None  
 Salary you wish 12600 R per month  
 How much do you earn now 6300 R per month