



Nomthandazo Mavis Valashiya

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Administrator

I am qualified as office assistant

Gained work experience during my three years of studies

I am friendly, honest and liable person who can follow rules of the organisation.I have also self motivated and work under pressure. My dudies : Typing, faxing,Recieving and welcoming visitors/Clients, preparing the meeting, bookings etc.

Preferred occupation Administrators
Administrative jobs

Preferred work location Aliwal North
Eastern Cape

Contacts and general information about me

Day of birth 1986-10-26 (38 years old)

Gender Male

Residential location Aliwal North
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Education

Educational period **nuo 2013.01 iki 2015.11**

Degree Certificate

Educational institution Ingwe tvet college

Educational qualification NQF Level 4 certificate

Languages

Language	Speaking level	Understanding level	Writing level
English	basic	good	good

Additional information

Your hobbies Reading and learning new things

Driver licenses

None

Salary you wish

R6000 R per month

How much do you earn now

None R per month