



# Tebogo Moela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I specialize in computer I have computer literacy. jobs like call centre admin retail job its fine with me.in all I want to learn and gain more experience and to grow old with company so that I can utilise my skills cause I am a hard working person,have good communication skills,I am honest and easy to adapt.I don't have any experience but I'm willing to work and learn

Preferred occupation	<p><b>Jobs for students</b> Student jobs</p> <p><b>Cashiers</b> Retail, store jobs</p> <p><b>Administrators</b> Administrative jobs</p> <p><b>Generals</b> General jobs</p> <p><b>Receptionists</b> Hotel jobs</p> <p><b>Other jobs</b> Other jobs</p> <p><b>Kitchen staff</b> Kitchen jobs</p>
Preferred work location	<p><b>Pretoria / Tshwane</b> Gauteng</p>

## Contacts and general information about me

Day of birth	1991-06-09 (33 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2011.12 iki 2012.01**  
 Company name meat to oceans  
 You were working at: Cashiers  
 Occupation dealing with customers  
 What you did at this job position? it was a temporary job

Working period **nuo 2014.05 iki 2014.06**  
 Company name zf lemforder  
 You were working at: Other jobs  
 Occupation operator  
 What you did at this job position? assmble(production)

**Education**

Educational period **nuo 2006.01 iki 2008.12**  
 Degree Grade 12 / Matric  
 Educational institution setumo khiba high school  
 Educational qualification maths and science  
 I could work any jobs that want matric

Educational period **nuo 2009.01 iki 2009.12**  
 Degree Certificate  
 Educational institution abetech computer training centre  
 Educational qualification computer literacy  
 I could work jobs that want people who knows computer microsoft office

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Setswana	good	good	good
Afrikaans	do not know	basic	basic

**Computer knowledge**

Microsoft office  
 Typing  
 Data capture  
 Photo copy  
 Print out  
 Emails

**Conferences, seminars**

abetech computer training centre

23 may 2010

Computer literacy

### Recommendations

Contact person	sharron mokone
Occupation	teacher
Company	abetech computer training center
Telephone number	0798137522

### Additional information

Your hobbies	Computer Cleaning Reading
Driver licenses	None
Salary you wish	4000 R per month
How much do you earn now	- R per month