



# Nomvula Jordaan

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Any administrative work that is in a good environment to work on and my positive points m a hard worker and a fast learner too m passionate about administration

Preferred work location                      Bloemfontein  
Free State

## Contacts and general information about me

Day of birth                                      1993-04-27 (31 years old)  
Gender    Female  
Residential location                              Bloemfontein  
Free State  
Telephone number                                      *Information is available only for registered users.*  
[Sign in](#)  
Email address    *Information is available only for registered users.*  
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## Education

Educational period                                      **nuo 2013.06 iki 2016.06**  
Degree    Certificate  
Educational institution                                      Goldfields tvet college  
Educational qualification                                      N6 certificate  
I could work    as a receptionist,admin clerk and a personal assistant

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Computer knowledge

Yes I have computer practice and information processing

## Recommendations

Contact person	Nomsa Nqcongwane
Occupation	Admin clerk
Company	South african academy of health
Telephone number	0724090089

#### **Additional information**

Your hobbies	Reading cleaning listening to music
Salary you wish	R3000 R per month