



Phila Daweti

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for office admin job, receptionist, office assistant

I can also do research I've worked for HSRC

Preferred occupation	Other jobs Other jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1976-06-26 (48 years old)
Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.11 iki 2017.01
Company name	Eberspacher SA
You were working at:	Generals
Occupation	robot operator
What you did at this job position?	welding pipes, ems, cutting pipes, deburring, washing, checking and packing pipes
Working period	nuo 2005.08 iki 2005.11
Company name	Human Science Research Council
You were working at:	Generals
Occupation	research assistant
What you did at this job position?	down research surveys on voter participation and communication services and taxation in Motherwell and around Eastern Cape

Working period **nuo 2008.06 iki 2009.11**
 Company name Discom
 You were working at: Cashiers
 Occupation cashier and floor assistant
 What you did at this job position? receiving payments and assisting customers on the floor

Company name wimpy
 You were working at: Cashiers
 Occupation cashier
 What you did at this job position? receiving payments and preparing drinks, salads and sandwiches

Education

Educational period **nuo 1997.02 iki 2000.10**
 Degree Professional Qualification
 Educational institution Technikon Northern Gauteng now known Tswane University of Technology
 I could work at restuarant in office environment as receptionist, administration officer and as a reach assistant

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	good	good	good
English	very good	very good	very good

Computer knowledge

Ms word, Power point, Excel, Ms Project,

Recommendations

Contact person mcebisi Ncwadi
 Occupation Economics lecture
 Company Nelson Mandela Metropole Unirvesity
 Telephone number 0826822287

Contact person Micheal Booysen
 Occupation Superintendent
 Company Eberspacher SA
 Telephone number 079 910 6626

Additional information

Your hobbies Reading watching television and reading

Driver licenses	None
Salary you wish	R4500 R per month
How much do you earn now	R8000 R per month