

# **Nonsikelelo Sithole**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am a hard working individual and a great team player. I can handle pressure very well. I am people's person. I have great sense of humor. I hold a national diploma in travel and tourism.

Preferred occupation Administrators

Administrative jobs

Preferred work location Johannesburg

Gauteng

### Contacts and general information about me

Day of birth 1993-10-10 (31 years old)

Gender Female

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

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<u>Sign in</u>

# Work experience

Working period **nuo 2013.06 iki 2014.08** 

Company name MBUBE security company

You were working at: Part time jobs

Occupation HR Assistant

What you did at this job position? General admin duties. Data capturing. Answering telephone.

Recruitment and selection. Filing.

#### **Education**

Educational period **nuo 2012.02 iki 2014.12** 

Degree Diploma

Educational institution Oval international computer education

Educational qualification National diploma in travel and tourism

I could work Yes

#### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	fluent	fluent
Sepedi	good	good	good
Sesotho	basic	basic	basic

# **Computer knowledge**

Microsoft word, excel, PowerPoint, java

# Recommendations

Contact person Nonhlanhla Masondo

Occupation HR manager

Company MBUBE security company

Telephone number 0342181646

Contact person Sanele Nyandeni

Occupation Supervisor

Company MBUBE security company

Telephone number 0631121726

## **Additional information**

Your hobbies Reading. Mountain climbing. Canoeing.

Driver licenses None

Salary you wish R4000 R per month How much do you earn now R0.00 R per month