



# Buang Makgale

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Office work is the job am looking for.

As I am doing management Assistance in Tshwane South College odi campus done with N4-5. Now am doing my last semester N6 as part-time.

Through the best I will be accepted in I will make sure that I perform to my best ability and earn your trust.

Preferred occupation

**Secretaries**  
Administrative jobs

**Agents**  
Sales jobs

**Project managers**  
Management, human resources jobs

**Administrators**  
Administrative jobs

Preferred work location

**Pretoria / Tshwane**  
Gauteng

**Durban City**  
KwaZulu-Natal

**Zeerust**  
North West

**Bloemfontein**  
Free State

## Contacts and general information about me

Day of birth 1996-05-30 (28 years old)

Gender Female

Residential location Pretoria / Tshwane  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

**Work experience**

Working period	<b>nuo 2016.12 iki 2016.12</b>
Company name	keynote communication
You were working at:	Telemarketers
Occupation	sales promoter
What you did at this job position?	promote different products in different shops

**Education**

Educational period	<b>nuo 2013.01 iki 2015.12</b>
Degree	Grade 12 / Matric
Educational institution	Rosina Sedibane Modiba sports school
Educational qualification	admission with diploma
I could work	yes

Educational period	<b>nuo 2016.01 iki 2017.06</b>
Degree	Certificate
Educational institution	tshwane South College odi campus
Educational qualification	N4-N5 certificate
I could work	yes

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good
Afrikaans	good	good	good
Setswana	very good	very good	good

**Computer knowledge**

Microsoft office word  
 Microsoft office excel  
 audio typing

**Recommendations**

Contact person	0794638120
Occupation	manager
Company	keynotcommunication
Email address	itumelengmakgale02@gmail.com

**Additional information**

Driver licenses	B Light Vehicle ≤ 3,500kg
Salary you wish	R7000.00 R per month

How much do you earn now

none R per month