



Matshidiso Swaratlhe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im looking for a SharePoint Administration job.Now looking to build on extensive range of technical skills within a suitably challenging role in a leading ICT company. Keen to achieve further professional development.i am currently working as a SharePoint Administrator intern at a company called itthynk based in midrand.my responsibilities includes:Site collections and farm backups,Archiving document using SharePoint,Adding Metadata ,Branding and Migrating ,Adding people to existing SharePoint group,Creating site collections and Web applications,Creating a form, list and adding workflow,creating service application,Mounting and dismounting database,Creating audit log report and site audit,Deploy SharePoint solutions

Preferred occupation Network administrators
IT, computing jobs

Preferred work location Pretoria / Tshwane
Gauteng

Contacts and general information about me

Gender Female

Residential location Pretoria / Tshwane
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2016.11 iki 2017.10**

Company name itthynk smart solutions

You were working at: Developers

Occupation SharePoint Administrator

What you did at this job position? Site collections and farm backups,Archiving document using SharePoint,Adding Metadata ,Branding and Migrating ,Adding people to existing SharePoint group,Creating site collections and Web applications,Creating a form, list and adding workflow,creating service application,Mounting and dismounting database,Creating audit log report and site audit,Deploy SharePoint solutions

Education

Educational period **nuo 2011.04 iki 2011.07**
 Degree Certificate
 Educational institution Tswane North Collage
 Educational qualification N4 electrical Engineering

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent

Computer knowledge

Microsoft Office and Windows

Conferences, seminars

i have attended the following courses:SharePoint,Office 365,SQL server

Recommendations

Contact person Petric phadi
 Occupation web Developer
 Company itthynk
 Telephone number 071 187 1968

Contact person Cherie Houlson
 Occupation Internship Manager
 Company Asolutions
 Telephone number 084 711 6546/083 375 9179
 Email address cherie@efrog.org

Additional information

Your hobbies sport,reading,music and dancing
 Driver licenses None
 Salary you wish 15000 R per month
 How much do you earn now 3500 R per month