



Molefe Shirley Ntina

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Administer .according to my knowledge and experience of administer our company will always on successful when coming to achievements.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.03 iki 2016.09
Company name	Tshwane district hospital
You were working at:	Administrators
Occupation	ARV clinic
What you did at this job position?	Data capturer

Education

Educational period	nuo 2008.01 iki 2011.11
Degree	Diploma
Educational institution	Tshwane north college
Educational qualification	Management assistant
I could work	Reception

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Ms words , ms access,ms excell,PowerPoint and outlook

Conferences, seminars

None

Additional information

Your hobbies	Watching TV and read newspaper
Driver licenses	None
Salary you wish	R7000 R per month
How much do you earn now	5000 R per month