



Yolanda Jijana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Sale rep or agent, finance administrator

Positive points: I am good at persuading someone, good communicator, able to deal with difficult clients or customers, I am good at compiling source documents of an organisation, I am passionate of my expertise, able to work under pressure

Preferred occupation	Agents Sales jobs
	Accountants Finance jobs
Preferred work location	East London Eastern Cape
	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1996-03-13 (28 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2016.07 iki 2016.12
Company name	Nkwazini Co- operative
You were working at:	Accountants
Occupation	Bookkeeper
What you did at this job position?	Compiling source documents(cash flows); audit accounts of an organisation

Working period	nuo 2017.02 iki 2017.09
Company name	Restless Development
You were working at:	Other jobs
Occupation	VPE
What you did at this job position?	Peer educator; informing young people about their career choices, bring awareness about gender based violence, their sexual rights and about entrepreneurship

Education

Educational period	nuo 2015.01 iki 2016.06
Degree	Diploma
Educational institution	ESAYIDI TVET College
Educational qualification	Financial Management and Business Studies
I could work	Bank teller, Sales rep. NGOs and Entrepreneur

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	good	good	good

Computer knowledge

Ms Word
Ms Excell
CFS

Conferences, seminars

None

Recommendations

Contact person	Nkululeko Rapiya
Occupation	Manager
Company	Nkwazini Co- operative
Telephone number	0787326071

Additional information

Your hobbies	Engaging with young people listening to their challenges, exploring new adventures, listening to music
Driver licenses	None
Salary you wish	10 000 R per month
How much do you earn now	1150 R per month