

## Ntombentsha Yisaka

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

-Im a hard worker

-Im willing to learn and i learn fast

- -I dedicate my self to my work
- -Im able to work alone and able to work with others also
- -Im computer literal
- -I good listener and communicator

Preferred occupation

Administrators Administrative jobs

Preferred work location

East London Eastern Cape

Mdantsane Eastern Cape

Jeffreys Bay Eastern Cape

| Contacts and general information about me |   |  |  |
|---|---|--|--|
| Day of birth                              | 1980-10-13 (44 years old)   |  |  |
| Gender                                    | Female  |  |  |
| Residential location                      | Port Elizabeth<br>Eastern Cape  |  |  |
| Telephone number                          | Information is available only for registered users.<br><mark>Sign in</mark> |  |  |
| Email address                             | Information is available only for registered users.<br><mark>Sign in</mark> |  |  |
| Work experience                           |   |  |  |
| Working period                            | nuo 2011.11 iki dabar   |  |  |
| Company name                              | Nelson Mandela Bay Municipality   |  |  |
| You were working at:                      | Network administrators  |  |  |
| Occupation                                | clerk   |  |  |
| What you did at this job position?        | work at enqueries attending to peoples complants,als werk as a cashier      |  |  |

| Education                 |                                  |                     |               |
|---------------------------|----------------------------------|---------------------|---------------|
| Degree                    | Diploma                          |                     |               |
| Educational institution   | Varsity college                  |                     |               |
| Educational qualification | Diploma in office administration |                     |               |
| I could work              | as an office admin               |                     |               |
|                           |                                  |                     |               |
| Languages                 |                                  |                     |               |
| Language                  | Speaking level                   | Understanding level | Writing level |
| English                   | very good                        | very good           | very good     |
| isiXhosa                  | fluent                           | fluent              | fluent        |
|                           |                                  |                     |               |
| Additional information    |                                  |                     |               |
| Driver licenses           | None                             |                     |               |
| Salary you wish           | R15000 R per month               |                     |               |
| How much do you earn now  | R12000 R per month               |                     |               |
|                           |                                  |                     |               |

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