



Mandisa Singane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Young vibrant lady looking for an oppurtunity to gain work experieence, i find great pleasure in working with people, consider myself a very positive person, honest and hard working.

Preferred occupation

Secretaries

Administrative jobs

Generals

General jobs

Shop assistants

Retail, store jobs

Telemarketers

Sales jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Upington

Northern Cape

Mbombela / Nelspruit

Mpumalanga

Malelane

Mpumalanga

Contacts and general information about me

Day of birth

1994-04-18 (30 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Company name

lupenyo investment

You were working at:

Secretaries

Occupation

admin assistant

Education

Educational period **nuo 2017.02 iki 2017.11**
 Degree Certificate
 Educational institution university of south africa
 Educational qualification higher certificate: economics and management science

Educational period **nuo 2016.02 iki 2016.11**
 Degree Certificate
 Educational institution witbank engineering varsity
 Educational qualification ancillary health care
 I could work health care worker and data typist at hospitals

Educational period **nuo 2016.02 iki 2016.05**
 Degree Certificate
 Educational institution sheppard academy
 Educational qualification computer
 I could work data entry, receptionist, admin assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent
SiSwati	good	good	good

Computer knowledge

microsoft word , excel, access, power point

Recommendations

Contact person prince mulaudzi
 Occupation administrator
 Company lupenyo investment

Additional information

Salary you wish 3500 R per month