



Diphetho Moleleki

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Proactive, problem solving skills, creativity thinking, fast to adapt to change and fast to adapt a new culture and team player and also independent skills work, calm and Respect

Preferred occupation

internship

Management, human resources jobs

data capture

IT, computing jobs

Receptionists

Hotel jobs

Administrators

Administrative jobs

Other jobs

Other jobs

Preferred work location

Mount Fletcher

Eastern Cape

Umtata / Mthatha

Eastern Cape

Johannesburg

Gauteng

Contacts and general information about me

Day of birth

1992-03-30 (32 years old)

Gender

Male

Residential location

Mount Fletcher

Eastern Cape

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Education

Educational period **nuo 2015.02 iki 2016.11**
 Degree Diploma
 Educational institution BERA TECHNICAL COLLEGE
 Educational qualification N6 HR
 I could work HR assistantance, Labour issues and Personnel trainer

Educational period **nuo 2014.04 iki 2014.06**
 Degree Certificate
 Educational institution SALUKAZANA AND SON COMPUTER COLLEGE
 Educational qualification Computer programs (MS word and MS Excel
 I could work data capture, editing errors and make calculations

Educational period **iki 2013.11**
 Degree Grade 12 / Matric
 Educational institution SIDINANE SENIOR SECONDARY SCHOOL
 Educational qualification grade 12

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
isiZulu	basic	basic	basic
isiXhosa	basic	basic	basic

Computer knowledge

MS word and MS excel

Conferences, seminars

N/A

Additional information

Your hobbies Reading and traveling
 Driver licenses None, B Light Vehicle ≤ 3,500kg
 Salary you wish 5000-6000 R per month