



Mandla Mayela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a Driver position.

I consider myself to be a committed and hardworking individual who possesses excellent communication and interpersonal skills. I am particularly helpful, ambitious and self-motivated and have the ability to plan well and work according to required goals and deadlines. I enjoy taking on new challenges and have the ability to handle pressure without any lack of enthusiasm. I believe I am essentially organized, structured and methodical by nature and present professionalism in my conduct at all times. My strong problem solving abilities as well as my accuracy and attention to detail skills ensures that I efficiently and effectively complete tasks on time.

Preferred occupation	Car drivers Driver jobs
	Generals General jobs
	Electricians Construction jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1970-09-28 (53 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 1997.01 iki 1997.06**
Company name Top Cd
You were working at: Shop assistants
Occupation Customer Service
What you did at this job position? • Answering all telephone calls from customers and assist customers that came in the shop

Working period **nuo 1999.01 iki 1999.11**
Company name McCarthy Mercedes Benz
You were working at: Administrators
Occupation Admin Assistant
What you did at this job position? Filling and answering incoming calls

Working period **nuo 1994.01 iki 1996.10**
Company name Shutterprufe
You were working at: Auto mechanics
Occupation Product inspector
What you did at this job position? • Glass inspections

Working period **nuo 2001.01 iki 2003.10**
Company name IPES-Utility Management Services
You were working at: Car drivers
Occupation Driver
What you did at this job position? Collection and distribution of documents and parcels

Working period **nuo 2003.11 iki 2008.12**
Company name IPES-Utility Management Services
You were working at: Electricians
Occupation Quality control inspector
What you did at this job position? • Checking connection statuses and record and acts of tampering. Doing metre readings

Working period **nuo 2008.12 iki 2010.12**
Company name IPES-Utility Management Services
You were working at: Electricians
Occupation Field Actions Coordinator
What you did at this job position? • Submitting reports for field actions, quality control to management

Working period	nuo 2017.03 iki 2017.06
Company name	Rixi Taxis
You were working at:	Car drivers
Occupation	Driver
What you did at this job position?	• Collection and dropping off clients at desired destinations

Education

Educational period	nuo 1989.01 iki 1989.12
Degree	Grade 11
Educational institution	Jafta Mahlangu High School
Educational qualification	High School
I could work	N/A
Educational period	nuo 1991.08 iki 1991.11
Degree	Certificate
Educational institution	ITTC Information Technology
Educational qualification	Introduction to computers
I could work	N/A
Educational period	nuo 1993.09 iki 1993.12
Degree	Certificate
Educational institution	City of Tshwane
Educational qualification	Disconnection & Reconnection of electricity and Electricity Safety
I could work	N/A

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	good
isiZulu	good	good	good

Computer knowledge

Good Computer Skills: MS Outlook -Intermediate
 MS Word- Intermediate
 MS Excel- Intermediate

Conferences, seminars

n/a

Additional information

Your hobbies	I enjoy being in the outdoors, reading and spending time with my family while watching movies.
Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg
Driver license from	2017-05-00 (7 years)
Salary you wish	8000 R per month
How much do you earn now	0.00 R per month