



# Gloria Nohle Mtsishe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a general worker job. I am a hard worker who always respects time, am very dedicated person who makes sure to reach my deadlines and I can work both in team & individually effectively.

Preferred occupation	<b>Generals</b> General jobs
	<b>Administrators</b> Administrative jobs
	<b>Other jobs</b> Other jobs
Preferred work location	<b>Brits</b> North West
	<b>Pretoria / Tshwane</b> Gauteng

## Contacts and general information about me

Day of birth	1991-01-25 (33 years old)
Gender	Female
Residential location	<b>Brits</b> North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.01 iki 2014.12</b>
Company name	Transpharm pharmaceutical wholesale distributors
You were working at:	Other jobs
Occupation	Creditors clerk
What you did at this job position?	Checking the returned stock from clients & counting them, passing credit to our clients account, typing of damaged and expired stock and solving clients queries telephonically.

## Education

Educational period	<b>nuo 2009.01 iki 2009.12</b>
Degree	Grade 12 / Matric
Educational institution	Rantailane Secondary school
Educational qualification	Matric certificate

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	very good	very good	very good
isiXhosa	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Afrikaans	basic	basic	basic

### Computer knowledge

Microsoft Outlook  
Microsoft Word  
Microsoft Excel  
Microsoft Publisher

### Recommendations

Contact person	Mafuthi Buthelezi
Occupation	Supervisor
Company	Transpharm pharmaceutical wholesale distributors
Telephone number	0123779000

### Additional information

Your hobbies	Reading and going to the gym.
Driver licenses	None
Salary you wish	5000 R per month