



# Gloria Nohle Mtsishe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a general worker job. I am a hard worker who always respects time, am very dedicated person who makes sure to reach my deadlines and I can work both in team & individually effectively.

Preferred occupation	<b>Generals</b> General jobs
	<b>Administrators</b> Administrative jobs
	<b>Other jobs</b> Other jobs
Preferred work location	<b>Brits</b> North West
	<b>Pretoria / Tshwane</b> Gauteng

## Contacts and general information about me

Day of birth	1991-01-25 (33 years old)
Gender	Female
Residential location	<b>Brits</b> North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.01 iki 2014.12</b>
Company name	Transpharm pharmaceutical wholesale distributors
You were working at:	Other jobs
Occupation	Creditors clerk
What you did at this job position?	Checking the returned stock from clients & counting them, passing credit to our clients account, typing of damaged and expired stock and solving clients queries telephonically.

## Education

Educational period	<b>nuo 2009.01 iki 2009.12</b>
Degree	Grade 12 / Matric
Educational institution	Rantailane Secondary school
Educational qualification	Matric certificate

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent
isiZulu	very good	very good	very good
isiXhosa	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Afrikaans	basic	basic	basic

**Computer knowledge**

Microsoft Outlook  
Microsoft Word  
Microsoft Excel  
Microsoft Publisher

**Recommendations**

Contact person	Mafuthi Buthelezi
Occupation	Supervisor
Company	Transpharm pharmaceutical wholesale distributors
Telephone number	0123779000

**Additional information**

Your hobbies	Reading and going to the gym.
Driver licenses	None
Salary you wish	5000 R per month