

Tichafa Mahachi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking forward to join your HR team. I am a young enthusiastic man who holds an Honors Degree in HUMAN RESOURCE MANAGEMENT.

I hold the following special attributes

- Able to work in a professional team and produce results
- · Good writing, communication and public relations skills
- Good analytical, planning and organizing skills.
- Highly initiative, results oriented and achievement focused.
- Ability to stick to quality standards of work required.
- · Able to work under pressure and meet tight deadlines with minimum supervision

Preferred occupation HR specialists

Management, human resources jobs

Generals General jobs

Preferred work location Kathu

Northern Cape

Kuruman Northern Cape

Contacts and general information about me

Day of birth 1989-07-26 (35 years old)

Gender Male

Residential location Kathu

Northern Cape

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Work experience

Working period **nuo 2015.06 iki 2016.07**

Company name City of Harare
You were working at: HR specialists

Occupation student on Attachment

What you did at this job position? filing, management of leave days, calculation of overtime,

dealing with absence, payroll running, just to mention a few

Education

Educational period nuo 2013.03 iki 2017.06

Degree Degree

Educational institution Great Zimbabwe University

Educational qualification Degree in Human Resource Management

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
Setswana	good	good	basic
isiZulu	good	good	do not know

Recommendations

Contact person MASHAVIRA NHAMO

Occupation FACULTY CHAIRERSON

Company GREAT ZIMBABWE UNIVERSITY

Telephone number +236775130481

Email address mashaviranhamo@gmail.com

Contact person Mrs KARURU

Occupation PAYROLL ADMINSTRATOR

Company CITY OF HARARE
Telephone number +263772806354

Email address rkaruru@hararecity.co.zw

Additional information

Your hobbies I like swimming, fishing and watching soccer

Driver licenses None

Salary you wish R8000.00 R per month
How much do you earn now R6000.00 R per month