



# Patricia Nkontshapi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am writing to you with regards to the recent Call Center position that I saw advertised on the Jobin website.

I have a total of 3 years work experience in this field and am confident that I am the best candidate for your vacancy. My present position has taught me the importance of clear communication and customer service over the phone. In my current role I resolve customer problems, give sales pitches and take accurate notes of conversations with customers. I have received excellent performance evaluations from my managers and have been formally recognised by them for my contribution towards my department's success.

Should you find interest in my application, then I will be available for an interview at your convenience. I have attached my resume and I encourage you to contact me regarding my application.

Regards

Patricia Nkontshapi

Cell: 082 966 6543

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                    Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth	1987-03-21 (37 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

**Work experience**

Working period	<b>nuo 2015.02 iki 2017.07</b>
Company name	Vodacom merchants
You were working at:	Agents
Occupation	Call centre agent
What you did at this job position?	Customer service consultant

**Education**

Educational period	<b>nuo 2011.01 iki 2006.12</b>
Degree	Grade 12 / Matric
Educational institution	Fidelitas
Educational qualification	Certificate
I could work	Immediately

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent

**Computer knowledge**

Power point,excel,word

**Recommendations**

Contact person	John hlahane
Occupation	Excecutive
Company	RLG africa ( Montblanc )
Telephone number	+27798929666
Email address	Jhlahane@montblanc.co.za

**Additional information**

Your hobbies	Cycling,running
Driver licenses	None
Salary you wish	7500 R per month
How much do you earn now	5000 R per month