



# Christi Lombard

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

- Ability to work efficiently with minimal supervision
- Good computer skills, particularly with spread sheets and documents
- Good communication skills internal and external
- Good team player with sound interpersonal skill

Preferred occupation: Health and Safety Officer  
 Writing of Toolbox talks and Lessons Learned from Incidents: Construction jobs  
 Compiling weekly and monthly HSE Reports for client and self  
 Preferred work location: Johannesburg  
 Compiling presentations: Gauteng

Maintaining incident register

**Contacts and general information about me**

Keeping all incidents/flash reports investigations up to date and ensure all records are kept on hardcopy and electronically  
 Day of birth: 1988-08-11 (36 years old)  
 Gender: Female  
 Trend analysis database is kept up to date  
 Residential location: Lephalale / Ellisras  
 Actions from incidents are logged onto the CAPA database

Assist the administrator in compiling procedures and updating required documents when necessary

Telephone number: *Information is available only for registered users.*  
 All documents are auditable and ready at all times: [Sign in](#)  
 Email address: *Information is available only for registered users.*  
 Input of all VFL's: [Sign in](#)

VFL reports to be generated and maintained

**Additional information**

Weekly update on progress of VFL's  
 Salary: 18000 R per month  
 Salary: 13500 R per month

- Implement and ensures compliance with ISO 9001, ISO 14001, OHS 180001 systems.
- Ensures compliance with all SHE company policies and procedures.
- Ensures compliance with applicable Legislation and Permits.
- Assist in the development and support of SHE action plans to achieve objectives and targets.
- Conducts daily walkabouts, monthly audits and compile departmental reports.
- Assists departments in conducting daily planned job observations.
- Review safety suggestions and implement accordingly. Report progress to management and employees.
- Ensures contractors working on site comply with all Construction Regulations.
- Arranges any SHE training for employees and contractors.
- Review Health, Safety and Environmental Risk registers.
- Accountable for fostering a proactive and conducive safety culture to support company's SHE policy and company SHE targets
- Ability to co-ordinate and prioritise required tasks