



# Kwanele Tshingana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for any kind of job, i am a very responsible hardworking young man. i am dedicated in doing my work and i only want the best result for it.

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1993-10-22 (30 years old)   |
| Gender               | Male  |
| Residential location | Umtata / Mthatha<br>Eastern Cape  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2016.01 iki 2017.09</b> |
| Company name                       | zet zet guest house            |
| Occupation                         | receptionist                   |
| What you did at this job position? | handling officework            |

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2015.01 iki 2016.12</b> |
| Degree                    | Certificate                    |
| Educational institution   | Ingwe TVET College             |
| Educational qualification | Level 2&3                      |
| I could work              | At any position                |

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | very good      | very good           | very good     |

## Computer knowledge

Microsoft excel, Microsoft word, PowerPoint and database

### Recommendations

|                  |                    |
|------------------|--------------------|
| Contact person   | Mrs N Mjojeli      |
| Occupation       | mother             |
| Telephone number | 0736016142         |
| Contact person   | khwezi             |
| Occupation       | receptionist       |
| Company          | zetzet guest house |
| Telephone number | 0392531905         |

### Additional information

|                          |                   |
|--------------------------|-------------------|
| Your hobbies             | running           |
| Salary you wish          | R5000 R per month |
| How much do you earn now | R2800 R per month |