



# Reginald Vusi Zondi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

TO WHOM IT MAY CONCERN:

I like to express my interest for a Call Centre Representative that is available in your Company. My passion for being fully accountable in all aspects and customer oriented makes me believe that I would be a strong candidate for this position and I am confident that I can help your Company meet any challenges it faces in the future. I was previously employed by SAA as a Flight Attendant, Training Facilitator for a Cleaning Company, Inbound Call Centre Representative at Telkom Fault Handling CIC, Outbound Call Centre Consultant at Abl and Currently a Volunteer Admin, Data Capture, Filing Assistant under EPWP Project Since 13 February 2014 Until 31 October 2017. However I was currently studying for a Solar Heat Geyser Plumbing Course level 4 Certificate at Clean Heat Academy in Lanseria Corporate Estates in which is Credited by CETA. I have gained reputation not only for my impressive work rate, integrity but also for my solid work ethic and target oriented skills. I also consider myself to be a personable professional whose strengths include culture sensitivity and an ability to build rapport with diverse workforce in multicultural settings. However what it may not show is that I am a self-motivated individual, who is able to perform well under pressure and who can bring to the table solid capabilities in areas such as ensuring that all Customer Care Services and Administration duties are rendered to our Clients. I am someone who knows how to set goals, achieve them, able to conceive, develop and execute strategies. Currently I am looking to join an exciting and ambitious organisation such as yours. Therefore it would of great pleasure to be granted an opportunity for an interview so I can explain more detail the contribution I can make to your company. I appreciate you taking the time to review my credentials. The attached resume will provide a more complete overview of my accomplishments.

Yours Sincerely

Mr. Reginald Vusumuzi Zondi.

|                         |                     |
|-------------------------|---------------------|
| Preferred occupation    | Administrative jobs |
| Preferred work location | East Rand           |

**Contacts and general information about me**

|                      |                                                                                       |
|----------------------|---------------------------------------------------------------------------------------|
| Day of birth         | 1970-07-01 (54 years old)                                                             |
| Gender               | Male                                                                                  |
| Residential location | East Rand<br>Gauteng                                                                  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

**Additional information**

|                          |                  |
|--------------------------|------------------|
| Salary you wish          | 8500 R per month |
| How much do you earn now | 2300 R per month |