



Rashidi Magalie

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My name is Magalie Rashidi; I'm 27 yrs old, I'm from DRC.

This letter is to express my special interest in applying for an available position in the company. Although i was working primarily as an receptionist. This has instilled communication skills and fulfill customers wishes and needs.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1990-01-29 (34 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2016.02 iki 2017.03
Company name	AFRIMEDICAL
You were working at:	Receptionists
Occupation	Front desk
What you did at this job position?	Receiving calls, sending emails, welcoming visitors by giving them a warm greetings and serving them tea, coffee or water

Education

Educational period	nuo 2004.09 iki 2010.06
Degree	Diploma
Educational institution	LE BERCAIL SECONDARY SCHOOL
Educational qualification	NATIONAL SENIOR CERTIFICATE
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	fluent

Computer knowledge

Excel, Word, "PowerPoint basic", E-mail and Internet

Recommendations

Contact person	SARAH MUKE
Occupation	MANAGER
Company	AFRIMEDICAL
Telephone number	0110260523

Additional information

Driver licenses	None
Salary you wish	R10000 R per month
How much do you earn now	R4000 R per month