

# Sadika Singh

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Reception

Administration

Secretary position.

Data capturing

Customer service

Finance position: Debtors

Preferred occupation Administrators

Administrative jobs

Preferred work location West Rand

Gauteng

### Contacts and general information about me

Day of birth 1978-06-13 (46 years old)

Gender Female

Residential location West Rand

Gauteng

Telephone number Information is available only for registered users.

Sign in

Sign in

#### Work experience

Working period **nuo 2019.06 iki 2020.05** 

Company name Sun International

You were working at: Debt collector

Occupation Debtors

What you did at this job position? Invoicing, reconciliation, statement and debt collection

# **Education**

Educational period **nuo 1990.01 iki 1995.12** 

Degree Grade 12 / Matric

Educational institution Woodlands Secondary School

Educational qualification Matric Exemption

I could work I am currently available

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Language	Speaking level	<b>Understanding level</b>	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	fluent	very good
isiZulu	fluent	very good	basic

# **Computer knowledge**

Microsoft Office, Windows, Word, Excel and Power Point

SAP

Opera

#### **Additional information**

Your hobbies Reading, listening to music, walking and cooking

Driver licenses B Light Vehicle ≤ 3,500kg

Salary you wish 1200.00 R per month

How much do you earn now R16000.00 R per month