



# Francel Grobbelaar

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently admin manager. Do well under pressure, quick learner and can manage on my own using my knowledge. I am a team leader , problem solver, perfectionist and always make my deadlines with some time to spare. If given the chance, I will prove that I will be great asset to your company.

I am looking for:

- A company to give me a chance to become a sales representative.
- Admin or receptionist work at a medical facility like a dr or hospital.
- Any other admin/ receptionist work

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Managers</b> Sales jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1994-11-29 (29 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2015.11 iki 2018**  
Company name My Zone  
You were working at: Administrators  
Occupation Admin Manager  
What you did at this job position? Filing, Accounts, Pettycash, Training new staff, etc

**Education**

Educational period **nuo 2009.01 iki 2013.11**  
Degree Grade 12 / Matric  
Educational institution Hoërskool Overkruin  
Educational qualification NQF4

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	

**Additional information**

Driver licenses B Light Vehicle  $\leq$  3,500kg  
Driver license from 2017-07-00 (7 years)  
Salary you wish 10000 R per month  
How much do you earn now 8000 R per month