

Ntsakisi Mnisi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently looking for any job related to Management. e.g General assistant, data typist, Clerk.

I have a positive attitude

I am well-mannered and ambitious

I dedicate myself to any work given

I manage time well

I am trustworthy and Honest

I am punctual and responsible

Preferred occupation Administrators

Administrative jobs

Preferred work location Sedibeng

Gauteng

Contacts and general information about me

Day of birth 1996-12-30 (27 years old)

Gender Female

Residential location Sedibeng

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

Education

Educational period **nuo 2012.01 iki 2014.11**

Degree Grade 12 / Matric
Educational institution Balfour Combined

Educational qualification National Senior Certificate

I could work Yes

Educational period **nuo 2016.01 iki 2016.06**

Degree Certificate

Educational institution Brooklyn City College

Educational qualification Business Management N4

I could work Yes

Educational period **nuo 2016.07 iki 2016.11**

Degree Certificate

Educational institution Brooklyn City College

Educational qualification Business Management N5

I could work Yes

Languages

Language Speaking level Understanding level Writing level

English very good fluent very good

Computer knowledge

MS word

MS Excel

MS Database

MS Power Point

Recommendations

Contact person Nico Teboho more

Occupation Assistant Manager

Company Coats and More

Telephone number 016 010 1121

Email address mrnico60@gmail.com

Additional information

Your hobbies Singing

Going to church

Driver licenses None

Salary you wish R4500 R per month