



# Juanita Philander

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

General job, admin job where i can help in different fields, where i can grow most importantly

My positive points are:

- I learn very quickly.
- Always willing to learn new skills that will put me in a position to meet challenges given to me.
- I love to help out and lend a helping hand wherever needed.
- I can work to best of my ability.
- I work well under pressure and able to meet deadlines.
- When work dries up i always go look for work to keep busy instead of lazing around.
- Love working with a positive attitude because i believe thats how the day goes off well irrespective the troubles each one faces on a daily bases.
- Work well in a team and enjoy networking.
- Most importantly start the day off with a prayer and tackle any obstacle given your way.

Preferred occupation

Generals  
General jobs

Jobs abroad  
Jobs abroad

Dispatchers  
Administrative jobs

Preferred work location

Cape Town  
Western Cape

## Contacts and general information about me

Day of birth

1993-05-07 (31 years old)

Gender

Female

Residential location

Cape Flats  
Western Cape

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
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**Work experience**

Working period **nuo 2014.03 iki 2014.10**  
 Company name Kirstenbosch Botanical Garden  
 Occupation Admission Officer  
 What you did at this job position? Received gate entry fee and if any information needed about the garden ,tourists were given information

**Education**

Educational period **nuo 2006.01 iki 2011.12**  
 Degree Grade 12 / Matric  
 Educational institution Fairmount Secondary High  
 Educational qualification Diploma

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

**Computer knowledge**

Word  
 MS Excel  
 MS Powerpoint

**Recommendations**

Contact person Linda Josias  
 Occupation Manager  
 Company Omnigate at Kirstenbosch Botanical Gardens  
 Telephone number 078 637 7085

Contact person Trevor Jacobs  
 Occupation Manager  
 Company Achievement Awards Group  
 Telephone number 072 958 9408

**Additional information**

Your hobbies Music  
 Going Shopping

Driver licenses None

Salary you wish 8000 R per month

How much do you earn now 5000 R per month