



Juanita Philander

Curriculum Vitae (CV)

What job i'm looking for? My positive points

General job, admin job where i can help in different fields, where i can grow most importantly

My positive points are:

- I learn very quickly.
- Always willing to learn new skills that will put me in a position to meet challenges given to me.
- I love to help out and lend a helping hand wherever needed.
- I can work to best of my ability.
- I work well under pressure and able to meet deadlines.
- When work dries up i always go look for work to keep busy instead of lazing around.
- Love working with a positive attitude because i believe thats how the day goes off well irrespective the troubles each one faces on a daily bases.
- Work well in a team and enjoy networking.
- Most importantly start the day off with a prayer and tackle any obstacle given your way.

Preferred occupation	Generals General jobs
	Jobs abroad Jobs abroad
	Dispatchers Administrative jobs
Preferred work location	Cape Town Western Cape

Contacts and general information about me

Day of birth	1993-05-07 (31 years old)
Gender	Female
Residential location	Cape Flats Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2014.03 iki 2014.10**
 Company name Kirstenbosch Botanical Garden
 Occupation Admission Officer
 What you did at this job position? Received gate entry fee and if any information needed about the garden ,tourists were given information

Education

Educational period **nuo 2006.01 iki 2011.12**
 Degree Grade 12 / Matric
 Educational institution Fairmount Secondary High
 Educational qualification Diploma

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Word
 MS Excel
 MS Powerpoint

Recommendations

Contact person Linda Josias
 Occupation Manager
 Company Omnigate at Kirstenbosch Botanical Gardens
 Telephone number 078 637 7085

Contact person Trevor Jacobs
 Occupation Manager
 Company Achievement Awards Group
 Telephone number 072 958 9408

Additional information

Your hobbies Music
 Going Shopping

Driver licenses None

Salary you wish 8000 R per month

How much do you earn now 5000 R per month