



Louisa Daniell

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Hereby I, Louisa Loraine Daniell (ID 8511260110083), apply for a vacant position at your company. Please review my attached CV.

I have sixteen years' experience in admin, as well as Debtors and Creditors, therefore I feel confident that I am the right person for this position.

During this sixteen years, I've gained valuable experience in working with a variety of situations and people. I always maintained excellent interpersonal relations with clients, and am willing to put extra time in to complete urgent jobs if necessary. I can easily adapt to new work environments and am eager to learn new skills.

Please consider my CV in favor of a position in your company as I believe that I will be an asset to you.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Bloemfontein Free State

Contacts and general information about me

Day of birth	1985-11-26 (39 years old)
Gender	Female
Residential location	Bloemfontein Free State
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.10 iki 2018.04
Company name	Case IH Bloemfontein
You were working at:	Administrators
Occupation	Admin and reception

Education

Educational period	nuo 2016.06 iki 2018.06
Degree	Certificate
Educational institution	Intec College
Educational qualification	Accounting administration Level 4

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good

Computer knowledge

Microsoft Outlook
 Microsoft Word
 Microsoft Excel
 Microsoft PowerPoint
 IQ Retail
 Embrace
 CEG Parts Portal

Recommendations

Contact person	Jacomina Serfontein
Occupation	Financial Director
Company	Case IH Bloemfontein
Telephone number	082 445 3050
Email address	bollie@casebfn.co.za

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2018-05-00 (6 years)
Salary you wish	9000 R per month
How much do you earn now	7600 R per month