



# Louisa Daniell

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Hereby I, Louisa Loraine Daniell (ID 8511260110083), apply for a vacant position at your company. Please review my attached CV.

I have sixteen years' experience in admin, as well as Debtors and Creditors, therefore I feel confident that I am the right person for this position.

During this sixteen years, I've gained valuable experience in working with a variety of situations and people. I always maintained excellent interpersonal relations with clients, and am willing to put extra time in to complete urgent jobs if necessary. I can easily adapt to new work environments and am eager to learn new skills.

Please consider my CV in favor of a position in your company as I believe that I will be an asset to you.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Bloemfontein Free State

## Contacts and general information about me

Day of birth	1985-11-26 (38 years old)
Gender	Female
Residential location	Bloemfontein Free State
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2009.10 iki 2018.04</b>
Company name	Case IH Bloemfontein
You were working at:	Administrators
Occupation	Admin and reception

**Education**

Educational period	<b>nuo 2016.06 iki 2018.06</b>
Degree	Certificate
Educational institution	Intec College
Educational qualification	Accounting administration Level 4

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good

**Computer knowledge**

Microsoft Outlook  
 Microsoft Word  
 Microsoft Excel  
 Microsoft PowerPoint  
 IQ Retail  
 Embrace  
 CEG Parts Portal

**Recommendations**

Contact person	Jacomina Serfontein
Occupation	Financial Director
Company	Case IH Bloemfontein
Telephone number	082 445 3050
Email address	bollie@casebfn.co.za

**Additional information**

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2018-05-00 (6 years)
Salary you wish	9000 R per month
How much do you earn now	7600 R per month