



# Seshni Govender

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am interested in Administrative positions, Receptionist, Clerical posts, I also have a degree in Bsc Criminology and am interested in Claims positions.

I am a passionate , driven and self motivated individual. My communication skill are excellent and I am skilled at time management and adhering to deadlines. I am adaptable and willing to take on responsibility and ownership. I find that I work well with a team and independently and am well organised and attentive. I am creative and am skilled at resolving conflict. I maintain a strict level of confidentiality and am analytical.

### Preferred occupation

**Administrators**  
Administrative jobs

**Secretaries**  
Administrative jobs

**Data Entry Clerk**  
Administrative jobs

**Trainers**  
Teaching jobs

**Banking**  
Finance jobs

**Risk Management**  
Law, legal jobs

**Claims Technician**  
Other jobs

### Preferred work location

**North Suburbs**  
KwaZulu-Natal

**South Suburbs**  
KwaZulu-Natal

**Durban City**  
KwaZulu-Natal

## Contacts and general information about me

Day of birth 1989-09-04 (35 years old)

Gender Female

Residential location                      South Suburbs  
KwaZulu-Natal

Telephone number                         *Information is available only for registered users.*  
[Sign in](#)

Email address                                *Information is available only for registered users.*  
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**Additional information**

Salary you wish                             10000 R per month

How much do you earn now               9750 R per month