



Teboho Mofokeng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a Project management position as I have recently graduated in this field, posing a national certificate and an office administrative accredited certificates and business administration level 3.

| | |
|-------------------------|--|
| Preferred occupation | Project managers Management, human resources jobs |
| | Data capturers Administrative jobs |
| Preferred work location | East Rand Gauteng |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1986-06-24 (38 years old) |
| Gender | Male |
| Residential location | East Rand Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Education

| | |
|---------------------------|---|
| Educational period | nuo 2017.02 iki 2018.01 |
| Degree | Certificate |
| Educational institution | Trentstone college |
| Educational qualification | National certificate |
| I could work | At any corporate field or in both public or private sector. |
| Educational period | nuo 2011.10 iki 2013.09 |
| Degree | Certificate |
| Educational institution | Ekurhuleni West College |
| Educational qualification | Office Administration |
| I could work | At any corporate field or both public or private sector. |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | fluent | fluent | very good |
| isiZulu | very good | very good | good |
| Sesotho | good | good | good |

Computer knowledge

End user computing which includes the following.

Ms word

Excel

PowerPoint

Publisher

Conferences, seminars

I have successfully completed a bridging programme that is aimed to demonstrate positive attitude, energy and curiosity required to succeed in the world of work in a institution called Harambe.

Recommendations

| | |
|------------------|------------------|
| Contact person | Gina stolts |
| Occupation | Bridging manager |
| Company | Harambee |
| Telephone number | 0722460827 |
| Email address | |

| | |
|------------------|--------------------|
| Contact person | Lungi |
| Occupation | Facilitator |
| Company | Trentstone college |
| Telephone number | 0836657467 |

Additional information

| | |
|-----------------|----------------------|
| Your hobbies | Reading and writing. |
| Driver licenses | None |
| Salary you wish | 15000 R per month |