



# Sphesihle Zikode

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Willing to learn fast.

Positive attitude

Creative

A good leader

Perfect communication

Lovely personality and loyalty person

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth                                      1997-04-09 (27 years old)

Gender    Female

Residential location                              Durban City  
KwaZulu-Natal

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2015.01 iki 2015.03**

Company name                                      Sizakancane primary school

You were working at:                              Administrators

Occupation    Administrator

What you did at this job position?              Filing and data capturing

## Education

Educational period **nuo 2014.01 iki 2014.12**  
 Degree Certificate  
 Educational institution Richfield Graduation institutions of Technology  
 Educational qualification Business Administration  
 I could work Yes i could work at any company under Administration

Educational period **nuo 2016.01 iki 2018.12**  
 Degree Degree  
 Educational institution Richfield Graduation institutions of Technology  
 Educational qualification Human resources management  
 I could work As an assistant or trainer under human Resources Management department

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	good
isiZulu	fluent	fluent	fluent

**Computer knowledge**

PowerPoint  
 Microsoft office  
 Microsoft excel  
 Adop Photoshop

**Recommendations**

Contact person Londiwe khumalo  
 Occupation Supervisor  
 Company Sizakancane primary school  
 Telephone number 0814745396  
 Email address Londy@Gmail.com

**Additional information**

Your hobbies Reading novels  
 Cooking  
 Playing netball  
 Singing  
 Driver licenses None  
 Salary you wish R4 500 R per month  
 How much do you earn now R0.00 R per month