



Sisipho Mjadu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I envisage a career for myself and inspire to be involved in a company that allows me to utilize my skills with prospects for career development.

I am a confident, hardworking person who enjoys challenges. I also enjoy working with a variety of people.

I am a highly innovative independent thinker. I am a performance-driven individual, with very high work ethics, and with tremendous passion for what I do. I am a highly resourceful individual who has the ability to quickly adapt to different industrial environments and rapid advances in technology. I am a good communicator, and I am a highly proactive team player.

Preferred occupation	Engineers Engineering jobs
Preferred work location	East London Eastern Cape

Contacts and general information about me

Day of birth	1993-09-03 (30 years old)
Gender	Female
Residential location	Uitenhage Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2012.03 iki 2014.04**

Company name Lumotech

You were working at: Machine operator

Occupation Operator

What you did at this job position? • To assemble as per operating / process instructions, to follow standards of quality and quantity. • Check air pressure and lubrication (First line maintenance). • Receive task/ instruction from Team Leader. • Report to Team leader. • Ensure correct process/ operating instructions for the operation is available and kept at workstation. • Pick and assemble relevant parts, components with tools and equipment required. • Assemble the components by following the step-by-step process operating instructions. • Carry out worker self check of all assemblies, verification and stamp as confirmation. • Follow defined safe work practice. • All non conformances detected must be reported to Team Leaders/ Quality Inspectors • To record daily production output on output sheet. • Complete specified assembly operation prior to leaving workstation. • Undertake any other task, projects or duties as allocated by Management from time to time. • To ensure all activities within my are performed in compliance with the company Policies & Procedures, and legislation with specific emphasis on Health, Safety and Environmental aspects.

Working period **nuo 2014.04 iki dabar**

Company name Valeo

You were working at: Technician

Occupation Quality technician

What you did at this job position? • Ensure that all incoming components are accurately and timeously checked against an approved inspection plan. • Updating and maintaining of receiving inspection plan. • Identify whether components/materials have been subject to receiving inspection and endorse paperwork accordingly. • Quarantine suspect/damaged parts, initiation of sorting actions and the handling of non-conforming material including administrative tasks and input into system. • Responsibility for quarantine area as well as the actions and the final disposition of all parts in this area. • Responsible for the communication to affected departments or functions in case of a sorting action or a quarantine action. • Responsible to ensure that only conforming parts are issued to the stores. Assist in other inspection areas if and when required. • On a regular basis, assist in audits as per quality system requirements. • Abide by company rules and regulations, policies and procedures ensure high level of house-keeping and safety in the work area.

Education

Degree Certificate

Educational institution Nelson Mandela University

Educational qualification Quality Assurance

Degree	Certificate
Educational institution	Nelson Mandela University
Educational qualification	Operations Management
I could work	Introduction to OPS Manufacturing relations Productivity Lean and JIT Supervisor skills Planning Introduction to Finance Quality Marketing

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

Computer knowledge

Microsoft Office.
 Spreadsheets.
 PowerPoint.
 Microsoft Access.
 QuickBooks.
 Email.
 Web and Social Skills.
 Graphic and Writing Skills.

Additional information

Your hobbies	Learning Shopping Football
Salary you wish	15000 R per month
How much do you earn now	9000 R per month