



Koketso Moraba

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am koketso Moraba looking for a job mentioned above even if it could not be only the one i have mentioned i have studied business administration level 4 and have a 3 months practical at K C Maiwashe and Associates as a junior receptionist. I am well in communication skill, well decision maker and also a fast learner and energetic.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Polokwane / Pietersburg Limpopo Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1998-10-20 (25 years old)
Gender	Female
Residential location	Polokwane / Pietersburg Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Company name	K C Maiwashe and associates
Occupation	junior receptionist

Education

Educational period	nuo 2012.01 iki 2016.12
Degree	Grade 12 / Matric
Educational institution	NQF LEVEL 4
Educational qualification	Business Administration service Level 4
I could work	as a receptionist or a clerk even help with filing and typing

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Additional information

Driver licenses None