



# Koketso Moraba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am koketso Moraba looking for a job mentioned above even if it could not be only the one i have mentioned i have studied business administration level 4 and have a 3 months practical at K C Maiwashe and Associates as a junior receptionist. I am well in communication skill, well decision maker and also a fast learner and energetic.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Polokwane / Pietersburg Limpopo  Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1998-10-20 (26 years old)
Gender	Female
Residential location	Polokwane / Pietersburg Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Company name	K C Maiwashe and associates
Occupation	junior receptionist

## Education

Educational period	<b>nuo 2012.01 iki 2016.12</b>
Degree	Grade 12 / Matric
Educational institution	NQF LEVEL 4
Educational qualification	Business Administration service Level 4
I could work	as a receptionist or a clerk even help with filing and typing

## Languages

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	good	good	good

**Additional information**

Driver licenses	None
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