



# Chemeah De Beer

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im looking for a administration job which allows me to interact with customer via email and no shift. Would like a straight shift. I have 6 years of experience in variety of fields including Call Centre, Sales and Administration. In addition to my extensive office experience, I have strong communication, customer service, meeting sale goals, negotiation, self confidence, and administrative skills. My broad background makes me an excellent candidate for this position. I am extremely motivated, organized and disciplined. No matter where I've been, I've produced top notch work because I'm dedicated to making sure each piece stands out from the crowd. I've learned to be flexible and to get things done. I am an outgoing and very social individual. I adapt easily. I get along very well with people. I am an honest, reliable, punctual and hardworking individual and I strive to always give my best in the work environment. Because of my need to always achieve perfection in everything I do, I can tackle any task with determination and excellence.

Preferred occupation	Data capturers Administrative jobs
	Call Centre agent Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1987-03-06 (37 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	12000 R per month
How much do you earn now	10000 R per month