



Boitumelo Hlongwane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I want our country(SA)to decrease poverty because cost of living is too high in our country.

Preferred occupation	Operations Clerk Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1990-12-02 (34 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Company name	None
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Education

Educational period	nuo 2014.02 iki 2014.12
Degree	Grade 12 / Matric
Educational institution	Procomputrain
Educational qualification	Level3
I could work	I trained to work in a office

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	good	fluent
English	very good	very good	very good

Computer knowledge

Windows 51%
 Microsoft word xp 2007 45%
 Microsoft exel xp 2007 42%
 Microsoft power point xp2007 51%
 Microsoft access xp 2007 45%
 Microsoft publisher xp 2007 40%
 Microsoft outlook xp 2007 45%
 Internet 55%
 Typing skill wpm 23 52%

Introduction to computer70%
Conferences, seminars

Mrs. M.c Matjila
 Branch manager
 0713743158

Recommendations

Contact person	None
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Additional information

Your hobbies	I like shopping, eating & playing with a Skipping rope
Salary you wish	8000upwards R per month
How much do you earn now	Nothing R per month