



Atta Shilenge

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Supporting administration and also helping or assisting administration.

My positive point is to achieve and complete task given in calculated time

Preferred occupation	Filing clerk Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1995-11-16 (28 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.01 iki 2017.11
Company name	International Student Administration
You were working at:	Jobs for students
Occupation	Assistant Intern Volunteer
What you did at this job position?	Filing, notes taking and minutes writing, messenger, call center

Education

Educational period	nuo 2015.01 iki 2017.11
Degree	Degree
Educational institution	University of venda
Educational qualification	Bachelor of Arts in International Relations
I could work	At any Non Government Organization and Governmental organization

Languages

Language	Speaking level	Understanding level	Writing level
Xitsonga	fluent	fluent	fluent
English	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent

Computer knowledge

PowerPoint, words, ms office

Conferences, seminars

Impala workshop

September 2017

Recommendations

Contact person	Dr. Segun Obadire
Occupation	Directorate
Company	International Relations
Telephone number	0159698546
Email address	Segun.obadire@univen.co.za

Additional information

Your hobbies	Reading
Driver licenses	None
Salary you wish	3000 R per month