



# Nothando Ferreira

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am nothando Ferreira 29 year old lady from Richards bay kwazulu natal .in 2011 pass metric in 2012 I join university of Zululand where I enrol in public administration and human resource management,2013 to 2014 I was doing in-service training at Manguze hospital as hr assistant .in 2015 join old mutual working as financial advisor, may 2015 I graduated at university o Zululand obtain bachelor of public administration.in September 2018 I join uswazi construction, as the Human resource administrator.

I have this skills

- \_ provides candidates by screening
- \_ Maintaining personal records
- \_ Pays employees by calculating pay
- \_ Maintaining records
- \_ Notifying existing staff of internal opportunities

you should hire because I have administrative practical and human resource management practical at the work place .I can do hard work for my organisation and I will pull all my efforts for the good progress of my organisation. Being punctual and sincere ,I can finish the work given to me on time and try to fulfil all the needs of my company from me.

## I HAVE THIS SKILLS

Preferred occupation

**Administrators**  
Administrative jobs

**Receptionists**  
Hotel jobs

**Model**  
Beauty industry jobs

Preferred work location

**Pretoria / Tshwane**  
Gauteng

**Mbombela / Nelspruit**  
Mpumalanga

Durban City  
KwaZulu-Natal

### Contacts and general information about me

Day of birth	1990-11-08 (34 years old)
Gender	Female
Residential location	KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

### Additional information

Salary you wish	R10000 R per month
How much do you earn now	R5000 R per month