



# Thabisile Khumalo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration, Receptionist, Data capturer, Secretary,

I have good personality, team work , computer literal with 14 years Medical secretary experience at a Radiology department.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Durban City KwaZulu-Natal
	South Coast (Ugu) KwaZulu-Natal

## Contacts and general information about me

Day of birth	1982-06-06 (42 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2005.05 iki 2019</b>
Company name	Lake,Smit and Partners
Occupation	Medical Secretary
What you did at this job position?	Administration duties

## Education

Educational period	<b>nuo 2000.01 iki 2000.11</b>
Degree	Grade 12 / Matric
Educational institution	Christian High School
Educational qualification	Certificate in Advanced computer
I could work	adminstration, typist and more

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

I have a Certificate in Advanced computer.

### Recommendations

Contact person	Rome Varley
Occupation	HOD
Company	Lake,Smit and Partners
Telephone number	0873104980
Email address	rvarley@lakesmit.co.za

### Additional information

Your hobbies	Excessing Reading
Driver licenses	C Extra Heavy Vehicle > 16,000kg
Driver license from	2018-11-00 (6 years)
Salary you wish	12 000 R per month
How much do you earn now	10 000 R per month