



# Moelo Ntabole

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an articulate, intelligent woman and extremely diligent and conscientious woman who always give my best. I am pleasant disposition and relied upon to complete all tasks punctually.

I am a self-driven, dynamic highly motivated woman and promise to be a valuable asset in your company.

I accept challenges and able to function under pressure, Good in team working adapt easily on new systems. I hope my application will receive your favourable consideration I can assure you of my loyal service and looking forward to hear from you soon.

### Preferred occupation

**Cashiers**

Retail, store jobs

**Debtors clerk**

Administrative jobs

**Debtors clerk**

Finance jobs

**Accountants**

Finance jobs

**Car drivers**

Driver jobs

### Preferred work location

**Cape Town**

Western Cape

**West Coast**

Western Cape

**Helderberg**

Western Cape

**Northern Suburbs**

Western Cape

**Southern Suburbs**

Western Cape

## Contacts and general information about me

Gender

Female

Residential location

Cape Flats

Western Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

### Work experience

Working period **nuo 2017.08 iki 2019.01**  
Company name Department of correctional services WC regional office  
You were working at: Accountants  
Occupation State accountant intern

### Education

Educational period **nuo 2016.01 iki 2019.01**  
Degree Diploma  
Educational institution College of Cape Town  
Educational qualification National Diploma Financial Management  
I could work As finance clerk, accountant assistant, admin clerk, data capture and Pastel

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent
Sesotho	fluent	fluent	fluent

### Computer knowledge

BAS  
Payroll  
Pastel  
PowerPoint  
Excel  
Word

### Additional information

Your hobbies Jogging  
Reading  
Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
Driver license from 2015-08-00 (9 years)  
Salary you wish 5000 R per month  
How much do you earn now 3500 R per month