



Asamkele Ndzabe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dear Sir/Madam

My name is Asamkele Noel Ndzabe. I hold a BSc degree majoring in both Geology and Economics. As an aspiring Supply Chain and Operation Manager, with a Post Graduate qualification in Business Administration, I believe that my thirst for knowledge makes me a perfect fit to a company looking for a result orientated and hard working individual with great interpersonal skills. Also given the skills, knowledge, and experience outlined on my resume, I believe I will add long lasting value to your organisation.

I acquired various work experiences from a number of student jobs. Through these, I was able to improve my soft and technical skills such as leadership, teamwork, flexibility and Microsoft word skills. From the various work experiences expressed on my resume, I was able to develop exceptional administrative, problem-solving, and communication skills. The University course work also prepared me to be an important asset to the company. My curriculum exposed me to disciplines such as Supply Chain and Operation Management, Computerized Accounting, Digital Marketing and Human Resources. Amongst these, I developed a special interest in the Supply Chain and Operations discipline. I found this discipline interesting because of its unique attempt to assure Organisational competitiveness.

I believe I would make an excellent addition to your team. An internship or training position in these fields would help me grow my real-world experience in the Supply Chain and Operation Industry and help me further develop and refine my professional career. I am looking forward to hearing from you so we can discuss how I can add value to your organization.

Yours Sincerely

Asamkele

Preferred occupation

Administrators
Administrative jobs

Production coordinator
Administrative jobs

| | |
|-------------------------|---|
| | Front Desk Agent Administrative jobs |
| | Transport assistant Other jobs |
| | Operations Clerk Administrative jobs |
| Preferred work location | Johannesburg Gauteng |
| | Durban City KwaZulu-Natal |
| | Randburg Gauteng |
| | Sandton Gauteng |

Contacts and general information about me

| | |
|----------------------|---|
| Gender | Male |
| Residential location | Johannesburg Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---|
| Working period | nuo 2011.06 iki 2011.07 |
| Company name | Pick'n'Pay |
| You were working at: | Sales representative |
| Occupation | Teller and Packer |
| What you did at this job position? | I operated the till for transactions, when customers paid for their groceries and packed groceries in plastic bags. |
| Working period | nuo 2016.06 iki 2016.07 |
| Company name | Rhodes University |
| You were working at: | Hotel managers |
| Occupation | Sub Warden |
| What you did at this job position? | I managed Rhodes University Reses, when they operated as hotels during the National Art Festival. |

Working period **nuo 2017.02 iki 2017.10**
 Company name Olde's and Prime
 You were working at: Bartenders
 Occupation Bartender
 What you did at this job position? I operated the till for transactions, when customers paid for their orders, and calculated the countable stock at the end of each night.

Working period **nuo 2018.06 iki 2018.07**
 Company name National Arts Festival
 You were working at: Other jobs
 Occupation Gallery Assistant
 What you did at this job position? I assisted with setting up venues for performances, doing sound and lighting test, facilitating mobile shows, running the audience through art works and facilitating ticket and art sales.

Education

Educational period **nuo 2011.01 iki 2013.11**
 Degree Grade 12 / Matric
 Educational institution Khanyisa High School
 Educational qualification NCS (Matric)

Educational period **nuo 2014.02 iki 2017.11**
 Degree Degree
 Educational institution Rhodes University
 Educational qualification BSc in Geology and Economics
 I could work Yes

Educational period **nuo 2018.01 iki 2018.11**
 Degree Honours
 Educational institution Rhodes University
 Educational qualification PGDip Business Administration
 I could work Yes

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | fluent | fluent | fluent |
| isiZulu | fluent | fluent | fluent |
| isiXhosa | fluent | fluent | fluent |
| SiSwati | very good | very good | basic |
| Setswana | basic | basic | do not know |

| | | | |
|---------|-------|-------|-------------|
| Sepedi | basic | basic | do not know |
| Sesotho | basic | basic | do not know |

Computer knowledge

I have a very good Microsoft office(Word, Excell, and Moviemaker) skills. I have average Microsoft access skills

Conferences, seminars

I attended lean start-up conferences in 2018 organized by Rhodes University and hosted by a company called Ignite.

Additional information

| | |
|--------------------------|--|
| Your hobbies | Learning and Listening to Jazz Mixed Martial Art Training Reading books and Case studies |
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from | 2018-03-00 (6 years) |
| Salary you wish | 8000 R per month |
| How much do you earn now | 15000 R per month |