



Portia Salome Molelekeng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have 10 years of general office administration experience, In which more than 6 has being a senior level.I'm looking for a permanent post

Preferred occupation	Administrators Administrative jobs
	Team leader Management, human resources jobs
Preferred work location	Polokwane / Pietersburg Limpopo
	Rustenburg North West

Contacts and general information about me

Day of birth	1988-04-20 (36 years old)
Gender	Female
Residential location	Bela-Bela / Warmbad Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2008.05 iki dabar
Company name	traffic management technologies
You were working at:	Supervisor
Occupation	branch manager

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent

Computer knowledge

Ms office ,excel ,PowerPoint ,outlook

Recommendations

Contact person	Mrs Chrissie Bester
Occupation	snr process clerk
Company	bela bela municipaliy
Telephone number	0147368000
Email address	besterc@belabela.gov.za

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-03-00 (11 years)
Salary you wish	15000 R per month
How much do you earn now	12000 R per month