



Dimakatso Nkale

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Accounting Skills

Pastel partner

works well under pressure

Attention to detail

excel

word

powerpoint

Preferred occupation

Accountants
Finance jobs

Preferred work location

Pretoria / Tshwane
Gauteng

Johannesburg
Gauteng

Bethal
Mpumalanga

Polokwane / Pietersburg
Limpopo

Contacts and general information about me

Day of birth 1991-08-11 (33 years old)

Gender Female

Residential location Pretoria / Tshwane
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2018.03 iki 2019.12**

Company name Tsidkenu Chartered Accountants

You were working at: Accountants

Occupation Trainee Accountant

What you did at this job position? • Creating a company on Pastel • Processing Customers and Suppliers • Processing Cash book • Reconciliation • Preparing invoices and Statements for clients • Liaison with Suppliers • Assisting the Consulting Manager with the preparation of Financial Statements • Office Filling, answering of incoming calls • Registering company on CIPC • Submission of Emp-201,Vat-201,IRP5,IRP6 & ITR14 • Preparation of Management • Creating a company on Pastel • Processing Customers and Suppliers • Processing Cash book • Reconciliation • Preparing invoices and Statements for clients • Liaison with Suppliers • Assisting the Consulting Manager with the preparation of Financial Statements • Office Filling, answering of incoming calls • Registering company on CIPC • Submission of Emp-201,Vat-201,IRP5,IRP6 & ITR14 • Preparation of Management Accounts • Preparation of monthly Payments Sheets ent Accounts • Preparation of monthly Payments Sheets

Education

Educational period **nuo 2012.02 iki 2017**

Degree Degree

Educational institution Tshwane university of technology

Educational qualification Btech Finance and Accounting(Public)

I could work Ms excel, word,powerpoint,outlook and pastel

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
Sepedi	fluent	fluent	fluent
isiZulu	good	good	basic
Setswana	good	good	good

Computer knowledge

Ms excel, Ms word, powerpoint, outlook, Pastel, Email

Recommendations

Contact person Mrs Winnie Sebako

Occupation Consulting manager

Company Tsidkenu Chartered Accountants

Telephone number 0722502930

Email address winniem@tsidkenu.co.za

Additional information

Your hobbies	Reading novels, socializing with friends and watching movies
Driver licenses	None
Salary you wish	10 000 R per month
How much do you earn now	7 000 R per month