



# Belinda Jonck

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I would love to work in a hotel at reception helping people is one of my positive points

Preferred occupation                      Receptionists  
Hotel jobs

## Contacts and general information about me

Gender    Female

Residential location                          Port Elizabeth  
Eastern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                    *Information is available only for registered users.*  
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## Work experience

Working period                                  **nuo 2016.02 iki 2017.02**

Company name                                  Forest Hill Blue Bottle Liquors

You were working at:                           Shop assistants

Occupation                                        Cashier

What you did at this job position?      Cashier, packer, stocktaker, stock order

  

Working period                                  **nuo 2017.11 iki 2019.06**

Company name                                  John B Scott Attorneys

You were working at:                           Other jobs

Occupation                                        Personal assistant

What you did at this job position?      Bills of costs, statement of accounts to client, summons against clients etc(see cv)

## Education

Educational period                              **nuo 2002.01 iki 2015.11**

Degree    Grade 12 / Matric

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
|----------|----------------|---------------------|---------------|

Afrikaans

fluent

fluent

fluent

### Computer knowledge

Windows, microsoft office, word, excel etc

### Recommendations

|                  |                        |
|------------------|------------------------|
| Contact person   | Shanaz                 |
| Occupation       | Personal assistant     |
| Company          | John B Scott Attorneys |
| Telephone number | (071) 898-2375         |
| Email address    | shanaaz@jbsainc.com    |

### Additional information

|                          |   |
|--------------------------|---|
| Your hobbies             | I love helping people and animals, love taking long trips |
| Driver licenses          | None  |
| Salary you wish          | 11000 R per month   |
| How much do you earn now | 5000 R per month  |