



Violet Manaiwa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for Administration posts and Finance because I specialize in them and i have worked those posts in my previous job. I will be able to handle the pressure that comes with the job and it will help me grow. I will also be working in a different environment.

Preferred occupation

Banking

Finance jobs

Administrators

Administrative jobs

Secretaries

Administrative jobs

Receptionist

Administrative jobs

Filing clerk

Administrative jobs

Personal assistant

Administrative jobs

Data capturers

Administrative jobs

Switchboard operator

Administrative jobs

Bookkeeper

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Johannesburg

Gauteng

East Rand

Gauteng

Contacts and general information about me

Day of birth

1995-09-19 (28 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2017.05 iki 2019.04**
Company name Standard Bank
You were working at: Administrators
Occupation Banking
What you did at this job position? I was calling attorneys for safekeeping of the bank's security documents

Education

Educational period **nuo 2017.05 iki 2018.04**
Degree Certificate
Educational institution Cornerstone Performance Solutions
Educational qualification Core Banking and financial Services
I could work In a financial institution

Educational period **nuo 2014.01 iki 2015.12**
Degree Certificate
Educational institution Denver Technical college
Educational qualification Management Assistant
I could work In a office and do all administrative/office duties

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
isiZulu	good	good	basic
Afrikaans	basic	basic	basic
Sepedi	fluent	fluent	fluent
Xitsonga	basic	good	basic

Recommendations

Contact person Faith Zikalala
Occupation Team leader
Company Standard Bank
Telephone number 0723338412/0116319957
Email address Faith.zikalala@standardbank.co.za

Additional information

Your hobbies	Outgoing person at the same time I prefer having my own space. I like listening to music. I like talking to other people. I'm a dancer. I'm a singer. Eating every now and then.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-04-00 (9 years)
Salary you wish	10000 R per month