



# Matimba Mathebula

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am in possession of a grade 12 certificate, a certificate in Occupational Health and Safety and a certificate in Intermediate computer skills. I am a dedicated, hardworking, diligent, deadline driven and open to learning new things individual. I would like to gain experience in the field of Office Administration and Occupational health and safety. If given a chance I can exercise my people skills, good organisational and good communication skills. I have great qualities in being part of a problem solving team and always have an eye for solutions, can also work well independently. I am computer literate and familiar with most of the computer programs. I can also do general office duties such as filing, typing and telephone etiquette. I believe that I can add great value in the day to day running of an office.

Preferred work location	Bushbuckridge Mpumalanga
	Hazyview Mpumalanga
	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1993-10-02 (31 years old)
Gender	Female
Residential location	Bushbuckridge Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	10000 R per month
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