



Thumeka Julia Speelman

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im looking for a Administration job,or Finace or any available position, I am willing to learn.

| | |
|-------------------------|------------------------------------|
| Preferred occupation | Accountants Finance jobs |
| | Secretaries Administrative jobs |
| | Housekeepers Labour jobs |
| | Debotors clerk Finance jobs |
| | Finance officer Finance jobs |
| Preferred work location | Queenstown Eastern Cape |
| | Grahamstown Eastern Cape |
| | Uitenhage Eastern Cape |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1986-02-19 (38 years old) |
| Gender | Female |
| Residential location | Port Elizabeth Eastern Cape |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

Working period **nuo 2022.10 iki 2024.02**
 Company name Department of Public works and infrastructure
 You were working at: Finance officer
 Occupation Finance Clerk
 What you did at this job position? I worked at Salaries, Budget, Revenue, Supply Chain Demand, Debtors and Payment offices

Working period **nuo 2021.06 iki 2022.09**
 Company name Department of Health (Livingstone Tertiary Hospital)
 You were working at: Finance officer
 Occupation Finance Clerk Intern
 What you did at this job position? Rotate within the Finenca Sections.:- Payments,Budget,Revenue,Stores,Salaries and Supply Chain.

Working period **nuo 2020.06 iki 2021.05**
 Company name Department of Health (Gustuv Lamour clinic)
 You were working at: Generals
 Occupation Covid Care worker
 What you did at this job position? Distribute Patients tablets. Screen Patients, Do ho visits. Trace Defaulters

Education

Educational period **nuo 2018.04 iki 2023.04**
 Degree Diploma
 Educational institution Im looking for a Administration job,or Finace department.
 Educational qualification Im looking for a Administration job,or Finace department.
 I could work Im looking for a Administration job,or Finace department.

Languages

| Language | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| isiXhosa | fluent | fluent | fluent |
| English | very good | very good | very good |
| Afrikaans | good | good | good |

Computer knowledge

BAS

PMIS

PERSAL

Microsoft Word, Excel, PowerPoint and Outlook

Recommendations

Sage X3

Contact person

Mr U Dasi

Pastel

Occupation

Assistant Director:HCI

Archibus
Company

Department of Public Works and Infrastructure

LOGOS

Telephone number

041 408 2111

Email address

Unathi.Dasi@dpw.gov.za

Contact person

Mr P Vanheerden

Occupation

Assistant Director: Finance

Company

Department of Health:- Livingstone Tertiary Hospital

Telephone number

041 405 2630

Email address

Peter.Vanheerden@ehealth.gov.za

Additional information

Your hobbies

Singing

Driver licenses

C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from

2023-11-00 (1 years)

Salary you wish

6000 R per month

How much do you earn now

3500 R per month