



Rofhiwa Tshishonga

Curriculum Vitae (CV)

What job i'm looking for? My positive points

COMPANY : FIDELITY SECURITY GROUP

POSITION : HR ADMINISTRATOR

DURATION : 2017- PRESENT

DUTIES

PROCESSING OF PAYROLL ORDERS

ADVERTISEMENTS OF VACANT POSITIONS

PRE - EMPLOYMENT SCREENING

HUMAN RESOURCES ADMINISTRATIVE SUPPORT

PAY QUERIES

REPORTS AND GENERAL FEEDBACK

HR MANAGE SYSTEM

Preferred occupation

Recruitment professional

Management, human resources jobs

Preferred work location

Louis Trichardt

Limpopo

Contacts and general information about me

Day of birth 1991-08-15 (32 years old)

Gender Male

Residential location Louis Trichardt
Limpopo

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2017.12 iki 2019.12**
 Company name FIDELITY SECURITY GROUP
 You were working at: Administrators
 Occupation HR Administrator
 What you did at this job position? COMPANY : FIDELITY SECURITY GROUP POSITION : HR ADMINISTRATOR DURATION : 2017- PRESENT DUTIES PROCESSING OF PAYROLL ORDERS ADVERTISEMENTS OF VACANT POSITIONS PRE-EMPLOYMENT SCREENING HUMAN RESOURCES ADMINISTRATIVE SUPPORT PAY QUERIES REPORTS AND GENERAL FEEDBACK HR MANAGE SYSTEM

Education

Educational period **nuo 2009.02 iki 2015.11**
 Educational institution TSHWANE UNIVERSITY OF TECHNOLOGY
 Educational qualification ND HUMAN RESOURCE MANAGEMENT
 I could work HR MANAGER

Languages

Language	Speaking level	Understanding level	Writing level
Tshivenda	fluent	fluent	fluent
English	fluent	fluent	fluent
Xitsonga	fluent	fluent	fluent

Computer knowledge

Ms office complete suite

Recommendations

Contact person MAFOGO KG
 Occupation CASH PROCESSING TELLER
 Company FIDELITY SECURITY COMPANY
 Telephone number 072 117 8392
 Email address mafogoreagan@gmail.com

Additional information

Your hobbies READING MAGAZINES AND NEWS PAPERS,
 Driver licenses None
 Salary you wish 12 000 R per month
 How much do you earn now 10 000 R per month