



# Thatohatsi Machaba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Receptionist..my positive points m a hardworker,self starter,communicate effectively team player,honest,reliable..sometimes i work myself too hard to produce good/best results at the end

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1997-05-29 (27 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2018.09 iki 2019.05</b>
Company name	Mity business solutions
You were working at:	Receptionists
Occupation	Admin
What you did at this job position?	Greet and welcome guests as soon as they arrive at the office

## Education

Educational period	<b>nuo 2011.01 iki 2015.12</b>
Degree	Grade 12 / Matric

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	good

## Computer knowledge

Internet

Email

Data capturing

Typing

Microsoft office  
**Recommendations**

Contact person	Mr mike dube
Occupation	Human resource manager
Company	Mity business solutions
Telephone number	0670497312

**Additional information**

Your hobbies	Watching tv..reading newspaper,singing,bt most of my time i spend on reading a novel
Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	00 R per month