



# Diane Kraukamp

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A post with lots of variety making for a busy day which has proved to be challenging and fulfilling.

- Preferred occupation: Personal assistant  
Administrative jobs
- Administrators  
Administrative jobs
- Secretaries  
Administrative jobs
- Debtors clerk  
Administrative jobs
- Operations Clerk  
Administrative jobs

## Contacts and general information about me

- Day of birth: 1969-12-23 (54 years old)
- Gender: Female
- Residential location: Johannesburg  
Gauteng
- Telephone number: *Information is available only for registered users.*  
[Sign in](#)
- Email address: *Information is available only for registered users.*  
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## Work experience

- Working period: **nuo 2015.05 iki 2018.08**
- Company name: UBet
- You were working at: Administrators
- Occupation: Personal Assistant/Manager
- What you did at this job position? All HR related, admin, secretarial, recons, cash up and banking

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good

**Computer knowledge**

MS Office full package, Pastel

**Recommendations**

Contact person	Mr Patrick Law
Occupation	MD/Owner
Company	UBet Sport
Telephone number	0113331998
Email address	law@icon.co.za

**Additional information**

Driver licenses	B Light Vehicle $\leq$ 3,500kg
Salary you wish	15000 R per month