



Diane Kraukamp

Curriculum Vitae (CV)

What job i'm looking for? My positive points

A post with lots of variety making for a busy day which has proved to be challenging and fulfilling.

- Preferred occupation **Personal assistant**
Administrative jobs
- Administrators**
Administrative jobs
- Secretaries**
Administrative jobs
- Debtors clerk**
Administrative jobs
- Operations Clerk**
Administrative jobs

Contacts and general information about me

- Day of birth **1969-12-23 (54 years old)**
- Gender **Female**
- Residential location **Johannesburg**
Gauteng
- Telephone number *Information is available only for registered users.*
[Sign in](#)
- Email address *Information is available only for registered users.*
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Work experience

- Working period **nuo 2015.05 iki 2018.08**
- Company name **UBet**
- You were working at: **Administrators**
- Occupation **Personal Assistant/Manager**
- What you did at this job position? **All HR related, admin, secretarial, recons, cash up and banking**

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good

Computer knowledge

MS Office full package, Pastel

Recommendations

Contact person	Mr Patrick Law
Occupation	MD/Owner
Company	UBet Sport
Telephone number	0113331998
Email address	law@icon.co.za

Additional information

Driver licenses	B Light Vehicle \leq 3,500kg
Salary you wish	15000 R per month